

MINUTES OF MEETING

Meeting - 1.

Date : ~~Monday~~ ~~2016~~ 2nd 2016

Venue : Student centre

Attendees: Full team, Nancy, Sophie, Fabi, Antonia,
Luke, Andrew, Stephen, Stephen

Minutes Taken By: Nancy Turner

Issues	By	Discussion & Decision	Responsible	Deadline
Style		Comic Book / Pop Art		
Presentation		Comic Strip, some areas of screen not all. Project on to television screens		
Content		Candy medicine, lips saying lolipop, logos all the same but different colors, Ask about Archive club photos, live painting graffiti, note on fire, bars to the middle, front of fire station journey inside, light trails Ask about slow motion cameras liquor bottles through flames, car lamp		
Job roles / Allocation		Projection napkins: Luke, Stephen, Fabi Setup crew, Cecil, location manager EBD		

Signature of Attendees: _____

initial Research / Ideas

MINUTES OF MEETING

Meeting - #.2

Date : Monday, February ~~04, 2016~~ - 5th 2016

Venue : SC 303

Attendees: Stephen, Stefan, Andrew, Sophie, Antonia, Nancy

Minutes Taken By: Nancy Turner

Issues	By	Discussion & Decision	Responsible	Deadline
		color logos on Monday at suburban meet at 9AM Monday 8th	Nancy	
Props will require		pens, candy machine, lollipop, lollipops, bubbles, face paints, glow sticks, signs, neon paint, paint can, white sheets		
Items for risk assessments		DSLIR, LED lights, tripod, 4 leg tripod, reflector, sand bags, high viz xz, shoulder rig / go pro		
		Ask Adelaide re Pop art model		
Shot list		girl wearing lipstick in different colors, spinning lollipop, record player Pop art make up - close ups, lipstick first, geometric clips, lava lamp, eyes close up, lips close up, candy machines spray can, glow sticks cracking, gourds & vics, bottle pour, Andrew's bike, paint in water tank, holding dli, hands.		

Signature of Attendees: _____

MINUTES OF MEETING

Meeting - # 3

Date : Monday, February 01 ~~2016~~ 9th 2016

Venue : Pool House
Can'teen

Attendees: Sophie, Fabi, Antonia, Nancy, Stefan,
Stephen, Luke, Andrew

Minutes Taken By: Nancy

Issues	By	Discussion & Decision	Responsible	Deadline
Presentation :		Speakers : Nancy Sophie, Andrew, Stefan.		
		Sophie : mood board & logo.		
		Stefan : Stage layout, imagery		
		location recs: Andrew		
		Production Roles: Nancy		

Signature of Attendees: _____

MINUTES OF MEETING

Meeting - 44

Date : ~~Monday, February 07, 2016~~ Fri 12th Feb 2016 2pm - 5pm

Venue : SC504

Attendees: Full team

Minutes Taken By: Nancy Turner

Issues	By	Discussion & Decision	Responsible	Deadline
Plan for pitcl.	All	Speakers will be Sophie, Stephen, Andrew evening.		
Story beads	Antonia	Will provide story beads for pitcl		
Mood beads	Sophie	Will provide mood beads for pitcl		
Logos in re scheme	Stephen Feb, Luke	Will create a gift of coloured in logos for pitcl.		
Focus on person text	All	Go pitcl context		
Don't use water tank idea	All			
Decide on Shoot day	All	Sunday 21st		
Photos required		Wet wipes, makeup, Black/white sheet board w/g → to do... book pg 25 wet spm monday before spm pitcl.		

Signature of Attendees: _____

MINUTES OF MEETING

Meeting - 25

Date : ~~Monday, February 22, 2016~~ Tue 16 Feb. 2016

Venue : Pg 143

Attendees: All, full team

Minutes Taken By: Nancy Turner

Issues	By	Discussion & Decision	Responsible	Deadline
Pitch Feedback		Ditch tvs or make with career loved comic book idea? Don't use logo gif. Should still use gif in blogs		
Questions we need to ask		- how much content can we have? What will the dj be? What are the dimensions?		
Assign props sourcing		Nancy - bubble gum, loli pops, lipstick, face paint, makeup remover, wig.		
		Fabi - make up, face paint, hair spray.		
		Adele - make up options, clothing options.		

Signature of Attendees: _____

MINUTES OF MEETING

Meeting # 9

Date : ~~Monday 27th March 2016~~ wed 2nd March 2016

Venue : The All Fire Station

Attendees: AU

Minutes Taken By: Nancy Turner

Issues	By	Discussion & Decision	Responsible	Deadline
		continue correct cutting hoping to finish this today but taking abit longer then expected so we simplified our design.		
		Starting to put correct area onto staging this is also taking abit longer then we had anticipated. this is another reason why we simplified our design.		

Signature of Attendees: _____

MINUTES OF MEETING

Meeting - ~~11~~ 11

Date: ~~Monday, February 22nd~~ 2016 Tue 8th March 2016

Venue: ~~11~~ Student Centre

Attendees: All

Minutes Taken By: Nany Turner,

Issues	By	Discussion & Decision	Responsible	Deadline
we are booked in no TOF at 1-3 on Thursday and mustalge!				
To be done in the next few days.....				
		cut down clips		
		edit clips		
		add effects		
		Start residue		
presentation.	Speakers - Andrew	Filming: Sophie		
	Stephen	U: Luke, Fadi		
	Antonia	Stephen.		
	Nancy			
		Stage hands also Andrew &		
		Stephen presentation.		
		There will be no power point presentation.		

Signature of Attendees: _____

MINUTES OF MEETING

Meeting - 12

Date: ~~Monday February 01 2016~~ 14th Nov 2016

Venue: 401A
Student Centre

Attendees: Full group

Minutes Taken By: Nancy Turner

Issues	By	Discussion & Decision	Responsible	Deadline
Febie, Stefan, Luke and Sophie are editing clips for the presentation in 401A myself, Antonia, Andreu and Stefan met in the student centre to plan the presentation.				
I will be addressing our feedback, how our short went and some editorial choices.				
Antonia will be addressing the introduction, over theme and why it fits with pop				
Stefan will be talking about how we can improve.				
Andreu will be talking about the staging and why we used a real person to film.				

Signature of Attendees: _____

MINUTES OF MEETING

Meeting - 42 / 3

Date : ~~Monday, February 24, 2016~~ Tues 15-3-16

Venue : TOF

Attendees: AN

Minutes Taken By: Nany

Issues	By	Discussion & Decision	Responsible	Deadline
The last practice before the presentation.				
We have started putting up our corner and have found the fishing wire takes too long so we will be using cable ties.				
This will allow more time for Luke, Fabio and Stephen to prepare the projector set up for resolution.				

Signature of Attendees: _____